



The Founders Academy  
Board Meeting Agenda  
June 21, 2017 4p

**Called to order:** 4p

**Approved minutes**

**1) Public Comments**

Patrice Benard- Spring Fling / math test / classical education

Keith Lacasse- Curriculum/ saxon math- classical education

Lisa howe-Curriculum / math department

Amy Milillo- Staff & curriculum

Jon Dipietro- Group Projects / math Curriculum

Pam Morin- Curriculum

Victoria Sullivan- Curriculum / staff / Saxon math / accessibility to board

**2) Review and Approval of Minutes from May's Board Meeting -** Mrs Lavallee made a motion to accept May's Minutes, Mr Johnson seconded. All were in favor.

**3) Board Business:**

❖ **Nomination of a Parent Board Member:**

- Maureen Anson- Mrs lavallee made a motion to elect Maureen onto the board for a 1 year term. Mr Johnson seconded it. All were in favor.

❖ **ELECTION OF OFFICERS -** Mr Hyotte passed the gavel over to Dean Mooney to handle the nomination s of Chairman.

- **Office of Chairman:** Mrs Humphrey Nominated Mr Hyotte for Chairman. Mr Johnson seconded it. All were in favor. Dean Mooney passed the gavel back over to Mr Hyotte,
- **Office of Vice Chair:** Mrs Lavallee Nominated Mr Thomas as Vice chair, Mrs Humphrey Nominated Mr Johnson . Discussion followed and Mr Thomas withdrew. Mr Hyotte made a motion that Mr Johnson be elected Vice chair. Mrs Humphrey seconded it. All were in favor.
- **Office of Treasurer:** Mr Hyotte nominated Mrs Lavallee as Treasurer. Mrs Humphrey Seconded it. All were in favor.
- **Office of Secretary:** Mrs Lavallee nominated maureen Anson as secretary, Mr mercier seconded it. All were in favor

❖ **Appointments of Committee chairs- Mr Hyotte tabled the appointments of committee Chairs August Meeting**

- Outreach Committee Chair:
- Policy Committee Chair:
- Finance Committee Chair:
- Do we need to add committees?

❖ Mrs Humphrey: The Founders Academy Mission statement

❖ Mr Thomas: Confidentiality and Communication

❖ Faculty Trustee - This will be Mr Kline's last board meeting as faculty rep. Mr Gaumont will be taking over the reins.

❖ Student Board member- Everyone agrees that this is a great idea. The Student government should nominate candidates for the position.

**4) Dean's Report :** See attached

**5) Treasurer's Report:** See attached

**6) Faculty Report :**

- Update on Curriculum

### **7) Committee Reports:**

- **Outreach:** looking for a chairperson or co-chairs to lead this committee. We will not be doing the craft fair this year. The focus will be on the Annual Fund, Calendar Raffle, John stark dinner or breakfast.
- **Finance:**
- **Policy:**
  - ❖ Amendment BBBF - Student Members of the School Board

2017 / 2018 Board meeting schedule.

August 16, 2017 at 4p

Sept. 20, 2017 at 4p

Oct 18, 2017 at 4p

Nov 15, 2017 at 4p

Dec no meeting

Jan. 17 at 4p

Feb 21 2018 at 4p

March 21 2018 at 4p

April 18, 2018 at 4p

May 16, 2018 at 4p

June 20, 2018 at 4p

**8) Next meeting: August 16, 2017 4p**

**Meeting Adjourned 5:40p**



## Dean of School's Report

June 21, 2017

1. **Honor Roll:** The fourth quarter ended on June 9. The following percentages of students made the honor roll: \_\_\_% made High Honor Roll (A or greater i.e., 94% or higher); \_\_\_% made Honor Roll (B+ through A- i.e., 87-93%); \_\_\_% made Honorable Mention (B i.e., 84-86%).
2. **Admissions:** To date, there are \_\_\_\_\_ applications in process. Completed and accepted are as follows: \_\_\_ in 6th grade, \_\_\_ in 7th grade, \_\_\_ in 8th grade, \_\_\_ in 9th grade, \_\_\_ in 10th grade, and \_\_\_ in 11th grade. A total of \_\_\_\_\_ accepted and completed at this time.
3. **New Teacher/Staff Updates:** Out of eleven positions to be filled, four are open at this time.
4. **Director of Faculty:** On July 1, the school welcomes Cassie Hayes as the Director of Faculty to assist with departmental, pedagogical and curricular matters.
5. **Assistant Director of Guidance:** On July 1, the school welcomes Debra Castonguay as the Assistant Director of Guidance to assist with student and academic affairs.
6. **Elective, Advanced Placement, Dual Credit Update:** Elective, Advanced Placement, and dual credit courses have been finalized and distributed for selection. There are 18 electives offered with 3 Advanced Placement and 5 as dual credits.
7. **PSAT:** PSAT 8/9 and 10 were offered in the spring this year on April 11. The results will soon be mailed to parents.
8. **Parent/Guardian Survey 2017:** The Parent/Guardian Survey went out to parents from May 1-12.
9. **Students of the Fourth Quarter:** The Students of the Quarter were Andrew Aquino (high school) and Aravind Sathappan (middle school).
10. **Teacher of the Month:** The Teacher of the Month for May and June is Mr. Greg Van Ewyk.
11. **Volunteer of the Month:** Mrs. Brenda Lombardozzi is the Volunteer of the Month for June.
12. **End of Year Convocation Assembly:** An End-of-Year Convocation Assembly took place on the last day of school June 9, 2017 recognizing student achievements, Teachers and Volunteers of the Month, music selections, memorable moments, and other items.
13. **THANK YOU** to those who volunteer during the summer, those that attended the Summer Study Committees, and those who contributed food/lunches throughout the year.

Maureen Mooney, Dean of School

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**Maureen Anson Bio:**

Maureen Anson is currently the Assistant Treasurer and Controller for a small community bank in Massachusetts with assets in excess of \$140M. She comes to The Founders Academy with more than 25 years of experience in accounting and finance with expertise in financial reporting and analysis, regulatory reporting, auditing and budgeting. As a member of the bank's management team, she also serves as a member of the Asset/Liability Management Committee (ALCO) focusing on interest rate risk management and liquidity and funds management. A devoted mom of a teenage son, she has been a parent volunteer for both recreational baseball and basketball programs in her community. Maureen is a graduate of Rivier University and holds a Bachelors' of Science degree in Accounting.

## **BBBF - Student Members of the School Board**

**The Board may choose to add one or more student members from the school. Student-members will serve terms defined by the student council. Student-members will not have the right to vote. Student-members will be excluded from all non-public sessions the Board enters.**

**Student-members will be chosen by a vote of the school student body, in accordance with the provisions of RSA 194:23-f.**

**Student-members are expected to:**

- 1. Attend all school board meetings;**
- 2. Represent all school students within the school;**
- 3. Present to the school board specific proposals and ideas from the school student body;**
- 4. Serve as a liaison between students and the Board; and**
- 5. Keep the student body informed of Board business and actions;**
- 6. Comply with all Board policies relative to students and Board members, when applicable.**

**The Board reserves the right to discontinue student-members at any time.**

**Policy Committee Approved: 3/9/15**

**Board Approved: 4/15/15**

## **Approved Board Minutes**

### **The Founders Academy Board Meeting Agenda May 17, 2017 at 4p**

Meeting was called to order at 4p

#### **1) Public Comments**

Kimberly Scantlebury - Update the Board regarding her NOAA Teacher at Sea experience

#### **2) Review and Approval of Minutes from April's Board Meeting**

Mrs. Lavallee Made a motion to Approve the minutes- Mr. Thomas 2nd the motion- All in favor

#### **3) Board Business:**

- **Nominee of Matt Mercier for Board of Trustees** Mr Thomas made a motion to appoint Mr Mercier to a 1 year term on the Board of Trustees 2nd by Mrs Lavallee- All in Favor
- **2017- 2018 Board of Trustees meeting schedule / times 3rd Wednesday of the month-** The time was discussed and everyone seemed to agree that we need a consistent time. Mr Thomas made a motion to hold the meetings at 4p/ 2nd by Mr Johnson- All in favor.

##### 2017 / 2018 Board meeting schedule.

August 16, 2017 at 4p	Jan. 17 at 4p
Sept. 20, 2017 at 4p	Feb 21 2018 at 4p
Oct 18, 2017 at 4p	March 21 2018 at 4p
Nov 15, 2017 at 4p	April 18, 2018 at 4p
Dec no meeting	May 16, 2018 at 4p
	June 20, 2018 at 4p

- **Chairman's discussion with The School Senate- Food in Classroom** Mr Hyotte met with the student Senate after April's decision to explain how we came to the decision..
- **Discussion on having a Student ex-officio member** - The board would like to see more details on what the responsibilities will be. Tables until Junes meeting

#### **4) Dean's Report :** see attached

**5) Treasurer's Report:** Line of Credit - May need a short term line of credit ust like last year. The line of credit hold us over until the first check from the state comes in for the 2017-2018 school year..

#### **6) Faculty Report :**

- Mr Kline gave an update on the planning of Teacher orientation for next year. They are planning on going over the major topics and themes in the first half of the day and then break into departments to get focused for the school year. They are also planning on having the new faculty come in 2 days earlier to get acclimated.
- High School info night- they will rolling out electives, dual credits and AP course.
- Curriculum is heading towards an exciting point. There will be Benchmarks put into place for teachers.

#### **7) Committee Reports:**

- **Outreach:** Mr Hyotte announced that Mrs Lombardozzi will be stepping down from the Board of Trustees effective on June 1st. Mrs Lombardozzi has done a fantastic job organizing the annual fund and various other events for the school. She is will be missed. Mr Hyotte thanked Mrs Lombardozzi for her service to the school and its community.
- **Policy:** An amendment to an existing policy ITT that was tabled at meeting for revisions.

**Next meeting: June 21st** Mr Thomas made a motion to adjourn the meeting, Mr Mercier 2nd the motion- All in favor.  
Meeting adjourned at 5:04p

## **Dean of School's Report**

**May 17, 2017**

1. **Admissions:** To date, there are 164 applications in process. Completed and accepted are as follows: 74 in 6th grade, 19 in 7th grade, 7 in 8th grade, 8 in 9th grade, 3 in 10th grade, and 2 in 11th grade accepted. A total of 131 are completed at this time.
2. **Applicant Teacher Interviews and Guest Teaching:** Open positions are starting to get filled as offers are accepted.
3. **Teacher Orientation Subcommittee:** A Teacher Orientation Subcommittee has been established for the 2017-2018 academic year. The subcommittee met for the first time on May 10.
4. **Curriculum and Scheduling Committees:** Elective and dual credit courses are being finalized, as are teaching schedules.
5. **Summer Study Committee:** A Summer Study Committee will be established to discuss and explore various issues and scenarios within the school that do not warrant quick resolutions. The members of the committee will vary depending on the topic.
6. **NECAP:** The 8th grade took the New England Common Assessment Program mandated in science on May 9-11.
7. **High School Information Night:** The faculty will host a second High School Information Night on May 22 at 6:30pm. The instructors for upcoming electives and dual credit course for 2017-2018 will be present and offering short presentations in their rooms.
8. **Spring Fling 2017:** Spring Fling 2017 took place on May 6 from 10-2pm. It was a great success!
9. **Drama Production:** The High School Drama Club production of "Little Women" is May 19 and 20 at the Derry Opera House at 7pm.
10. **Great East Festival:** Level 3 Band and eligible Level 2 Band members will attend again this year on Friday, May 26, 2017.
11. **Spring Concert:** The Spring Concert will take place on Tuesday, May 30th at 6pm at Saint Anselm College.
12. **Field Day 2017:** Field Day is planned for May 31, 2017 and a rain date of June 2.
13. **Students of the Third Quarter:** The Students of the Quarter were Aly Avakova (high school) and Julian Henry (middle school).
14. **Teacher of the Month:** The April Teacher of the Month is Ms. Goodrich-Bundy.
15. **Volunteers of the Month:** Mrs. Diane Bell is the Volunteer of the Month for May.
16. **Distinguished Visitors:** An invitation is out to Mr. Drew Cline the newest member of the State School Board.

17. **THANK YOU** to the Student Senate and those volunteers and attendees at the Spring Fling especially Mrs. Humphrey; Mr. Tellier having received an “Excellence in the Workplace” recognition from the Rotary Club of Merrimack; and parents/guardians who filled out the survey.

Nominee for Board of Trustees

Matt Mercier, President & Founder of Acapella Technologies

Acapella Technologies acts as your company's information technology department, or augments the capabilities of the staff you already have in place. We proactively monitor your network to avoid outages when possible and maximize system productivity and uptime. Our service offerings include, but are not limited to:

- Computer Network Design and Implementation
- Network Troubleshooting
- Proactive Network Monitoring and Maintenance
- Web Design
- Intranet Implementation



